



24/10: One Play, Ten Minutes, 24 Hours InSite Waco
September 20-21, 2019
Location: Jubilee Theatre

Welcome to our first episode of 24/10, a creative lab where teams of writers, directors and performers collaborate over a twenty-four hour period to create, shape and perform a ten minute play! If this sounds both terrifying and really really fun, you're absolutely right! This is a no holds barred, crazy experiment in everything that makes theatre great: creativity, collaboration, high pressure and a whole lot of fun. We're so excited you're joining us on this wild ride!

Here's what you'll need to know.

Step One

Turn in your registration form, and pay your entry fee. You can do this two different ways: as an individual - we'll place you with awesome people, promise! or as a team - gather your most gifted and adventurous friends and get ready to have a crazy time.

Step Two

Read this packet! It will give you a snapshot of everything that goes down from Kick-Off to Curtain Call.

Step Three

Share about your experience, and invite ALL your friends! Follow InSite on social media and tag away! We know you're going to capture all the best "behind the scenes" moments!

Step Four

Show up, throw yourselves into this whole wild time with abandon and have a blast! The InSite team and volunteers will be with you every step of the way making sure that all your needs are met, from technical and rehearsal to adequate caffeination and hype and motivation. Come ready to write, direct and perform your hearts out.

We are so ready to do this with you!

Stefanie, Trent and Luann The InSite Waco Team

The rundown.

Friday, September 20

6:00 pm: Come meet the other teams and individuals participating and enjoy great food and beverages from local food trucks, available for purchase!

7:00 pm: Kickoff at Jubilee Theatre

Saturday, September 21

6:00 am: Plays due to the InSite team via e-mail, and we'll scan for any major issues.

7:30 am: Opening meeting for actors and directors at assigned rehearsal locations. The InSite will provide scripts and fresh coffee!

(Various break out locations Jubilee, Cultivate712, WaCOwork)

8:30 am - 11:30 am: Rehearsal time

Suggested lunch break - please don't come for tech rehearsal "hangry"!

12:00 - 4:00 pm:

Each team will have an assigned tech rehearsal slot *(at Jubilee Theatre space)*

4:30 pm: 6:00 pm: 7:00 pm:

7:30 pm:

Run entire show tech Break/Dinner

House opens, meet the Judges Actors called for show

Show starts!

Please plan to stick around, enjoy the limelight... then help us strike and reset the theatre space.

Best Practices for Your Team

- Be on time and professional, but ready to have fun and try new things!
- Please attend the kickoff meeting on 9/20 to enjoy the festivities, meet the other teams, get your script cues and see our mystery prop/set piece. Please let us know if you won't be able to make it to this meeting.
- Please send your script **before 6am** to the InSite team

InSite Team Contact Info:

Stefanie Wheat-Johnson - stefanie@insitewaco.com, 254.265.4848

Trent Sutton - trent@insitewaco.com, 512.844.3256

Luann Jennings - luann@insitewaco.com, 347.661.7752

Please make sure you all have each other's contact info, and know the game plan before you leave the kick-off event on Friday evening!

On writing...

Don't write ahead of time (you'll spoil the fun!)

Be sure to include all of the actors you've been given in relatively fair distribution

Be sure to include the prop/set piece you're given

Be sure to include the text prompts you're given

Keep your play to 10 minutes. 8-12 pages. If it's longer, cut it.

Avoid overly political or controversial topics (We're here to have fun!)

Similarly, avoid inside jokes or extreme language or content. Keep it to PG-13 and entertaining for any audience.

Avoid elevated or unnatural language and long monologues. Remember that your actors have to learn this in less than 12 hours.

Please take note of the props provided your team at the kick-off on Friday night. These are the only props your team will be able to use.

If possible, be available to field questions and concerns between 6am and 9am in case scripts need to be changed. If this is not possible, please let us know when you will be available.

On Directing and Rehearsing...

- Block the show and run rehearsals (duh)
- If you get stuck in the blocking/running process, it is ok (and probably a good idea) to give actors a break to work on lines. Learning the lines is possibly the hardest part of this process.
- You get one song for bows music and up to three internal sound cues.
 - E-mail a YouTube video with any sounds you'll be using to Trent Sutton (trent@insitewaco.com) by 10am.
- You will be able to set a "look" for your show at your tech rehearsal with the lights we have, but you won't be able to have any internal light cues.
- Costumes are limited to what your team can find or provide. The InSite team will be available for creative problem solving if needed.
- Take a picture of your rehearsal space before you start and make sure it gets back to that level of cleanliness when you are finished.
- If you have any problems, including an absent actor, please contact the InSite team ASAP and we will help trouble-shoot the problem!
- As with any show, please come well rested and with a willingness to stretch your acting and muscles! This is a great chance to try something new and have fun doing it.
- Come wearing clothes that could possibly be utilized or adapted into your costume. Footwear that you'd wear onstage and that you feel good in is a must!
- If there are any accommodations the InSite team can make to ensure that your experience working with your team, and in performance is a good one, please let us know.
- Invite your friends and family to see the show! Cheer for your team on social media! Get people excited! #insitewaco #insite2410

Thanks for coming on this wild ride with us! We can't wait to see what will happen!

- Stefanie, Trent and Luann

Some (more) thoughts on directing:

- Read the play several times.
- Think about a metaphor that describes the play (“this play is a tango” or “this play is a house on fire”).
- Consider an overall style or feeling to the play.
- Communicate this idea to your actors.
- Read through the play with your actors a few times until everyone understands the basic premise and structure of the piece.
- Begin to block the play.
- Work on key scenes or moments within the play.
- Give your actors time to memorize and relax.
- Make a list of props, costumes and set pieces required/desired for your play. Keep in mind that you will be the one responsible for keeping track of them. Give your producer a copy of the list.
- Keep track of time and schedule.
- Keep energy and excitement going at all times.
- See producer if problems arise
- Think like an audience member at times.
- Jot down light and sound cues so you will be ready for tech.

InSite Waco 24/10 Judge Ballot

<p><u>Originality</u></p> <p>Is the play unique? Does it capture the imagination? Is it believable? Does it tell a story effectively? Does it capture your interest from the beginning and hold it throughout?</p>		<p><i>(out of 20 points)</i></p>
<p><u>Quality of Performance</u></p> <p>Do the actors portray believable characters? Is it a polished performance? Is the concept carried out successfully? Is it a well-written script? Is it well-directed?</p>		<p><i>(out of 20 points)</i></p>
<p><u>Entertainment Value</u></p> <p>Was the audience engaged in a meaningful way? Did the play strike an emotional chord? Were the actors fully invested? Would you choose to see this play again?</p>		<p><i>(out of 20 points)</i></p>
<p><u>Use of Prompts</u></p> <p>Were the prompts at the heart of the play? Were appearances of the props seamless? Were the prompts incorporated creatively?</p>		<p><i>(out of 20 points)</i></p>
<p><u>Local Relevance</u></p> <p>Is it believable that this play took place at the designated location? Does it have anything to say to us as people living in Waco today?</p>		<p><i>(out of 10 points)</i></p>
<p><u>Cohesiveness</u></p> <p>Did the play make sense? Were you able to follow the plot and understand the role of the various characters? Did it have a strong beginning and end?</p>		<p><i>(out of 10 points)</i></p>
	<p>Total Score:</p>	